

# TA Set-Aside Program Application Road Map

Use the numbered steps below to navigate general applicant activities during the TA Set-Aside Program funding request process. TxDOT/FHWA activities are also included for reference.

## Application Road Map Key



**MPO CALL FOR PROJECTS**  
Application Opens: 00/00/0000

**MPO WORKSHOP**  
Announced: 00/00/0000  
Respond to requests for follow-up information from TA Program points of contact, as needed, during pre-application process

**APPLICANT IDENTIFIES A PROJECT**  
General types of projects eligible under TA Set-Aside Program for the Laredo & Webb County Area MPO

### APPLICATION REVIEW/SCORING PROCESS

1. Evaluation Committee reviews & evaluates proposed projects based on stated scoring criteria in the [TA Program Guidelines](#)
2. Evaluation Committee finalizes review process & submits recommendations to Technical Committee

### APPLICANT COMPILES & SUBMITS AN APPLICATION

Based on program requirements & solicit technical assistance from MPO in developing an application as needed

### APPLICATION DEADLINE

MPO closes the program application window

### TECHNICAL COMMITTEE REVIEW

Selects projects & submits recommendations to Policy Committee for approval

### POLICY COMMITTEE REVIEW

Reviews recommendations & finalizes award decisions

### NEGOTIATION & AGREEMENT

If selected, negotiate & sign agreement with MPO/TxDOT/FHWA (Must be executed within one (1) year after being awarded funds by LWCAMPO Policy Committee)

### PROJECT MONITORING

TxDOT/FHWA monitor execution throughout the project(s) life cycle