

# Laredo-Webb County Area (LWCA)

## Metropolitan Planning Organization Policy Committee Virtual Meeting

LIVE WEB LINK: <http://laredotx.swagit.com/live>  
PUBLIC ACCESS CHANNEL: Spectrum TV channel 1300



### MINUTES OF THE VIRTUAL SEPTEMBER 21ST, 2020 MEETING

#### **Regular members present:**

Honorable Pete Saenz, Mayor and LW-CAMPO Chairperson  
Honorable Tano E. Tijerina, Webb County Judge  
Honorable Norma “Nelly” Vielma, City Councilmember, District V (joined at 1:45 p.m.)  
Honorable Dr. Marte Martinez, City Councilmember, District VI  
Honorable George Altgelt, City Councilmember, District VII (joined at 1:42 p.m.)  
David M. Salazar, Jr., TxDOT District Engineer  
Humberto “Tito” Gonzalez, Private Sector

#### **Regular members not present:**

Honorable Jesse Gonzalez, Webb County Commissioner, Pct. 1  
Honorable John Galo, Webb County Commissioner, Pct. 3

#### **Ex-Officio Members Not Present:**

Honorable Richard Raymond, State Representative, District 42  
Honorable Judith Zaffirini, State Senator, District 21  
Honorable Tracy O. King, State Representative, District 80

#### **Staff (Of Participating LWCA Agencies) Present:**

City: J. Kirby Snideman, City Planning/LW-CAMPO Staff  
Jason Hinojosa, City Planning/LW-CAMPO Staff  
Angie Quijano, City Planning/LW-CAMPO Staff  
Juan Mendive, City Planning/LW-CAMPO Staff  
Graciela Briones, City Planning/LW-CAMPO Staff  
Ramon Chavez, City Engineer  
Claudia San Miguel, Transit, El Metro

State: Roberto Rodriguez, TxDOT

Others: Guillermo Cuellar, Webb County Engineering  
Luis Perez Garcia, Webb County Engineering  
Antonio Rodriguez, HNTB, Inc.  
Melisa Montemayor, HNTB, Inc.

**I. CHAIRPERSON TO CALL MEETING TO ORDER**

Mayor Saenz called the meeting to order at 1:32 p.m.

**II. CHAIRPERSON TO CALL ROLL**

Graciela Briones, LW-CAMPO Staff, called roll and verified a quorum existed.

**III. CITIZEN COMMENTS**

Speakers are required to fill out witness cards, which must be submitted to MPO Staff no later than 15 minutes after the start of the meeting. Speakers shall identify themselves at the microphone. Comments are limited to three (3) minutes per speaker. No more than three (3) persons will be allowed to speak on any side of an issue. Should there be more than three (3) people who wish to speak on a specific issue, they should select not more than three (3) representatives to speak on their behalf. The presiding officer may further limit public on the interest of order or time. Speakers may not transfer their minutes to any other speaker. Comments should be relevant to City business and delivered in a professional manner. No derogatory remarks shall be permitted.

There were no citizen's comments.

**IV. ITEMS REQUIRING POLICY COMMITTEE ACTION:**

**A. Approval of the minutes for the virtual meeting held on August 17<sup>th</sup>, 2020.**

Dr. Martinez made a motion to approve the minutes for the meetings held August 17<sup>th</sup>, 2020.

Second: CM. Salazar  
For: 5  
Against: 0  
Abstained: 0

Motion carried unanimously

**B. Motion to approve and adopt the Laredo Transit Management Inc. (LTMI) Public Transportation Agency Safety Plan (PTASP) and Safety Performance Targets and, to incorporate into the Metropolitan and Statewide Planning Process with the Laredo Metropolitan Planning Organization (MPO).**

Claudia San Miguel, El Metro General Manager, stated the purpose of the item was to incorporate the Public Transportation Agency Safety Plan into the MPO programs. She also stated the Federal Transit Administration (FTA) required for all transit agencies to have a safety plan and meet all requirements. Ms. San Miguel stated the plan was ready to be included into the MPO programs.

Dr. Martinez made a motion to **approve** and **adopt** the Laredo Transit Management Inc. (LTMI) Public Transportation Agency Safety Plan (PTASP) and Safety Performance Targets.

Second: Mayor Saenz  
For: 5  
Against: 0  
Abstained: 0

Motion carried unanimously

**C. Motion to accept the ranking of firms that submitted proposals in response to the Request For Qualifications (RFQ) invitation issued for the development of the Comprehensive Operations Analysis (COA) of El Metro Project, and authorize contract negotiation fee.**

Kirby Snideman, LW-CAMPO Director, stated that one of the things the LW-CAMPO wanted to do for the work plan for the fiscal year, was to provide some planning grant funds for El Metro to do a Comprehensive Operations Analysis.

Ms. San Miguel stated the analysis is a complete evaluation of the transit system, primarily on the fixed route services. She stated the goal would be to re-evaluate the transit needs and the transit dependent population of the different areas of the city and re-route most of the services El Metro has right now.

Ms. San Miguel stated the expected goal is to free up some of the buses to serve new areas.

Dr. Martinez made a motion to **accept** the ranking of firms that submitted proposals in response to the Request For Qualifications (RFQ) invitation issued for the development of the Comprehensive Operations Analysis (COA) of El Metro Project, and authorize contract negotiation fee.

Second: CM. Altgelt  
For: 7  
Against: 0  
Abstained: 0

Motion carried unanimously

CM. Vielma requested a comparison on the ridership due to the bridges being closed and also how is the impact of the circulators that CM. Altgelt and Dr. Martinez have implemented throughout the districts.

**D. Discussion with possible action on Hachar-Reuthinger.**

Guillermo Cuellar, Webb County Engineering, gave a brief update on Hachar-Reuthinger.

He stated the County was proceeding with the environmental document reports and the consultant was working with TxDOT. The consultant has done some updates referencing some comments TxDOT has made.

Ramon Chavez, City Engineer, stated Mr. Van Steenberg advised him that all documents were completed and they were currently being circulating for signatures. After having the signatures, the documents would be sent out to the title company to get notarized by all parties.

**V. REPORT(S) AND PRESENTATIONS (No action required).**

**A. Welcome to new member Humberto “Tito” Gonzalez, Jr., filling the “PRIVATE SECTOR Member at large” position on the Policy Committee.**

Mr. Snideman welcomed new member Humberto “Tito” Gonzalez to the LW-CAMPO committee.

**B. Status report by the Regional Mobility Authority (RMA).**

Antonio Rodriguez, have a brief status report on the RMA which was as followed:


1. Killam Industrial Blvd. Turn Lanes – 100% Design completed and submitted to TxDOT on 5/14/20. TxDOT Design and Construction Division have provided comments and comments are addressed. Utilities are on track for clearance by end of September. ROW is acquired. The project letting is tied with the TxDOT FM 1472/ IH 69 W Project and is planned for November 2020.
2. Los Presidentes (Cuatro Vientos to Concord Hills) – HNTB is reviewing the Acceleration/ Deceleration Lanes for Cuatro Vientos 60% Design. We are submitting 60% plan set to TxDOT for their review on the week of the 21st. Los Presidentes anticipated letting of the project is scheduled for Fall 2020.
3. Vallecillo Road –Traffic study commenced in August. WCCL RMA has been in coordination with the City of Laredo Traffic for their comments on the traffic study process and methods. ILA between the City of Laredo and WCCL RMA has been executed.
4. Anticipate WCCL RMA Board meeting on the last week of September.

**VI. ADJOURNMENT**

Dr. Martinez made a motion to adjourn the meeting at 2:19 p.m.

Second: CM. Altgelt  
For: 7  
Against: 0  
Abstained: 0

Motion carried unanimously

  
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J. Kirby Srideman,  
MPO Director

  
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Pete Saenz, Mayor and LUTS  
Chairperson