Laredo Urban Transportation Study

Metropolitan Planning Organization Policy Committee

Notice of Public Meeting

City of Laredo
City Hall Council Chambers
1110 Houston Street: Laredo, Texas
July 20, 2015
12:00 noon

MEETING AGENDA

I. CHAIRPERSON TO CALL MEETING TO ORDER

II. CHAIRPERSON TO CALL ROLL

III. COMMITTEE AND DIRECTOR'S REPORTS (No action required)

IV. ITEMS REQUIRING POLICY COMMITTEE ACTION

1. Approval of the minutes for the meeting held on June 15, 2015.

2. Receive public testimony and approve Resolution No. MPO 2015-07 adopting the proposed 2015-2018 Transportation Improvement Program (TIP).

3. Receive public testimony and approve Resolution No. MPO 2015-08 adopting the proposed 2016 Unified Planning Work Program (UPWP)

4. Approve Resolution No. MPO 2015-09 urging TxDOT to consider early R.O.W. acquisition of locations prone to imminent construction.

5. Discussion with possible action on Mines Road.

6. Discussion with possible action on Hachar Road.

V. TECHNICAL COMMITTEE REPORT(S) (No action required)

1. Status report by TxDOT on the ongoing Mines Road Study.

2. Status report by TxDOT on the eligibility of the $600,000 in CBI funds for signal timing improvements.

3. Status report on the RMA.

4. Report by TxDOT on Loop 20 improvements.

VI. ADJOURNMENT

THIS NOTICE WAS POSTED AT THE MUNICIPAL GOVERNMENT OFFICES, 1110 HOUSTON STREET, LAREDO, TEXAS, AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES. SAID NOTICE WAS POSTED BY JULY 17, 2015, BY 12:00 P.M.

Persons with disabilities who plan to attend this meeting and who may need auxiliary aid or services are requested to contact Ms. Vanessa Guerra, City Planning at (956) 794-1613 at least two working days prior to the meeting so that appropriate arrangements can be made. The accessible entrance and accessible parking spaces are located at City Hall and can be accessed through the Victoria Ave. entrance.

The Laredo Metropolitan Planning Organization Policy Committee is comprised of the following members:

CITY OF LAREDO REPRESENTATIVES:

Honorable Pete Saenz, Mayor and LUTS Chairperson
Honorable Roque Vela, Jr., City Councilmember, District V
Honorable Charlie San Miguel, City Councilmember, District VI

LAREDO MASS TRANSIT BOARD REPRESENTATIVE:

Honorable Roberto Balli, City Councilmember, District VIII

COUNTY OF WEBB REPRESENTATIVES:

Honorable Tano E. Tijerina, Webb County Judge
Honorable John Galo, Webb County Commissioner, Pct. 3
Honorable Jaime Canales, Webb County Commissioner, Pct. 4

STATE REPRESENTATIVES:

Ms. Melisa Montemayor, District Administrator
Mr. Albert Ramirez, P.E., Transportation Planning and Development Director

***** EX-OFFICIO *****

Honorable Judith Zaffirini, State Senator, District 21
Honorable Richard Raymond, State Representative, District 42
Honorable Tracy O. King, State Representative, District 80

Nathan R. Bratton
MPO Director

Gustavo Guevara, Jr.
City Secretary

Laredo Urban Transportation Study

Metropolitan Planning Organization Policy Committee
City of Laredo Council Chambers
1110 Houston St. -Laredo, Texas

MINUTES OF THE JUNE 15, 2015 MEETING

I. CHAIRPERSON TO CALL MEETING TO ORDER

Mayor Pete Saenz called the meeting to order at 12:05 P.M.

II. CHAIRPERSON TO CALL ROLL

Nathan Bratton, MPO Director called roll and verified that a quorum did exist.

Cm. Galo made a motion to **excuse** members not present.

Second:	Judge Tijerina
For:	5
Against:	0
Abstained:	0

Motion carried unanimously

Regular members present:

Honorable Pete Saenz, Mayor and LUTS Chairperson
Honorable Roque Vela, Jr., City Councilmember, District V (joined the meeting at 12:15 pm)
Honorable Charlie San Miguel, City Councilmember, District VI
Honorable Tano E. Tijerina, Webb County Judge
Honorable John Galo, Webb County Commissioner, Pct. 3
Alberto Ramirez, TxDOT

Regular members not present:

Honorable Roberto Balli, City Councilmember, District IV
Melisa Montemayor, TxDOT
Honorable John Galo, Webb County Commissioner, Pct. 3

Ex-Officio Members Not Present:

Honorable Richard Raymond, State Representative, District 42
Honorable Judith Zaffirini, State Senator, District 21
Honorable Tracy O. King, State Representative, District 80

Staff (Of Participating LUTS Agencies) Present:

City: Nathan R. Bratton, City Planning/LUTS Staff
Vanessa Guerra, City Planning/LUTS Staff
Angie Quijano, City Planning/LUTS Staff
Eduardo Bernal, Transit, El Metro

State: Ana Duncan, TxDOT
Carlos Rodriguez, TxDOT
Sara Garza, TxDOT

Others: Ruben Soto, Regional Mobility Authority (RMA)
Andy Gonzalez, Killam Development
Anthony Garza, Dannenbaum Engineering
Louis Jones, Dannanbaum Engineering
Thomas Lowe, Atkins
Antonio Rodriguez, HNTB
Scott Cooper, HNTB
Richard Ridings, HNTB
Eddie Garza, Crane Engineering
David Plutowski, TxDOT
Frank Holzmann, TxDOT
Lisa Mitchell
Kyle Madsen, TxDOT
Enrique Valdez, LNV
JoeEmma Sherfey, Sherfey Engineering
Gene Belmares

III. COMMITTEE AND DIRECTOR'S REPORTS (No action required)

1. **Report on the Livability Workshop to be hosted by the Federal Highway Administration is scheduled for August 20th, 2015, from 9:00 am to 4:00 pm at the Laredo Texas Department of Transportation District Offices. RSVP required as seating is limited.**

Ms. Guerra informed the members the workshop will be hosted by the Federal Highway Administration and will be held on August 20th, 2015. She stated to submit the RSVP form as seating is limited.

Cm. Charlie San Miguel requested information on living wages in the City of Laredo possibly to be presented at the next meeting.

2. **Report on the public meeting held on May 28, 2015 for the Rail Road Quiet Zone study.**

Mr. Bratton stated the public meeting had a very good turnout. Between 65-70 people were in attendance. He stated the meeting was held to present the project to the public and discuss any concerns they may have. The proposed closure of the Zaragoza street crossing was among the topics that generated the most discussion. Though the crossing has an alternate road nearby, neighborhood residents were still very concerned regarding neighborhood access. Meeting comments were collected for future review and analysis.

Cm. Galo made a motion to **move up** item #V-6.

Second:	Judge Tijerina
For:	5
Against:	0
Abstained:	0

Motion carried unanimously

Cm. Vela joined the meeting at 12:15 p.m.

V-6 Discussion and status report on the RMA.

Mr. Ruben Soto, Chairman, Regional Mobility Authority (RMA) gave a brief status report on the state of the RMA organization. He stated the RMA's By-Laws; Procurement Policies and Conflicts of Interests Policies were all recently adopted. He also stated a revision to the By-Laws would be needed to amend the section on the maximum term limits for Board members. At the moment, the maximum term by state law is 2 years.

Mr. Soto stated the final draft of the Inter-Local Agreement was adopted and would be going to the County for approval.

Mr. Soto also stated the RMA can be found online at the following website address: webbrma.com.

Mr. Soto stated Request for Proposals (RFP's) and Request for Qualifications (RFQ's) for general engineering consultant services and financial advisory services were also posted. The deadline to submit for those requests is July 24th, 2015.

Mayor Saenz asked for a status report on Vallecillo Road.

Mr. Soto stated that once a consultant is hired, the consultant will advise the RMA on possible future for funding sources.

IV. ITEMS REQUIRING POLICY COMMITTEE ACTION

1. Approval of the minutes for the meeting held on May 18, 2015.

Cm. Galo made a motion to **approve** the minutes for the meeting held on May 18, 2015.

Second: Judge Tijerina
For: 6
Against: 0
Abstained: 0

Motion carried unanimously

2. Receive public testimony and approve Resolution No. MPO 2015-06 adopting the Title VI Complaint Procedures and Form.

Cm. Galo made a motion to **open** a public hearing.

Second: Judge Tijerina
For: 6
Against: 0
Abstained: 0

Motion carried unanimously

Cm. Galo made a motion to **close** the public hearing and **approve** Resolution NO. MPO 2015-06 adopting the Title VI Complaint Procedures and Form.

Second: Cm. San Miguel
For: 6
Against: 0
Abstained: 0

Motion carried unanimously

3. Motion to authorize the execution of a contract in the amount of $290,000 with CDM Smith for the development of the Transit Plan Update.

Mr. Bratton stated the study will include : the review and analysis of current operational data, including trend analysis and peer analysis; the evaluation of existing transit services and programs, the assessment of unmet transit needs and service gaps; analysis of individual and system route performance; assessment of current/future operating, capital, and matching needs with available resources; recommendations for service modifications/improvements, and guidance in the preparation of annual budgets.

Cm. Galo made a motion to **close** the public hearing and **execute** the contract with CDM Smith for the development of the Transit Plan Update.

Second: Cm. San Miguel
For: 6
Against: 0
Abstained: 0

Motion carried unanimously

4. Motion to authorize the execution of contract Amendment #4 for the Railroad Quiet Zone Study.

Mr. Bratton stated the amendment of the contract is intended to extend the contract completion date to September 30, 2015.

Cm. Galo made a motion to **approve** the execution of contract Amendment #4 of the contract with Kimley-Horn and Associates.

Second: Cm. San Miguel
For: 6
Against: 0
Abstained: 0

Motion carried unanimously

5. Receive public testimony and approve a motion initiating a 10 day public review and comment period on the proposed amendment of the 2015-2018 Transportation Improvement Program (TIP).

Cm. Galo made a motion to **open** a public hearing.

Second: Judge Tijerina
For: 6
Against: 0
Abstained: 0

Motion carried unanimously

Cm. San Miguel made a motion to **close** the public hearing and **initiate** a 10 day public review and comment period for the proposed 2015-2016 TIP.

Second: Judge Tijerina
For: 6
Against: 0
Abstained: 0

Motion carried unanimously

6. Receive public testimony and approve a motion initiating a 20 day public review and comment period for the draft 2016 Unified Planning Work Program (UPWP).

Cm. Galo made a motion to **open** a public hearing.

Second: Judge Tijerina
For: 6
Against: 0
Abstained: 0

Motion carried unanimously

Cm. Vela made a motion to **close** the public hearing and **initiate** at 20 day comment period for the proposed 2016 UPWP.

Second: Cm. Galo
For: 6
Against: 0
Abstained: 0

Motion carried unanimously

7. Discussion with possible action on the Mines Road Project.

Alberto Ramirez, TxDOT, informed the members present that Texas Transportation Institute (TTI) is still working on the Mines Road study. TxDOT will report on the findings at the next meeting.

8. Discussion with possible action on the Hachar Road Project.

Louis Jones, Dannenbaum Engineering, stated his firm is in the process of developing the preliminary engineering for a waterline and alignment study for the Hachar Road.

V. TECHNICAL COMMITTEE REPORT(S) (No action required)

1. Presentation by Dannenbaum Engineering on Loop 20/I-69 schedule and project status.

Louie Jones, Dannenbaum made a brief presentation on the item. He stated that Webb County is sponsoring the planning portion of the Loop 20/I-69 project and that the environmental document would be completed by July.

Cm. Galo requested a status on the Clark/Spur 400 project.

Carlos Rodriguez, TxDOT, stated preconstruction of said project should begin in mid-July, 2015.

2. **Discussion and status report on traffic accidents located on Loop 20 in the vicinity of the Laredo International Airport.**

Ana Duncan, TxDOT, stated TxDOT provided a crash data report for the Policy Board for portion of Loop 20 located in the vicinity of the Laredo International Airport.

3. **Report by TxDOT on possible project funding alternatives.**

Frank Holzmann, TxDOT Strategic Projects Division, stated preliminary studies are being developed on Loop 20 and that TxDOT is still in the process of in the process of determining funding source and availability.

4. **Discussion on land acquisition planning for the Loop 20/I-69 corridor project.**

Kyle Madsen, TxDOT R.O.W. Division, gave a brief presentation on the TxDOT's R.O.W. acquisition process. Early acquisition is defined as right of way acquisition that occurs before normal release for acquiring right of way is given on a transportation project. Examples of early acquisition include the following:

- Hardship acquisition is early acquisition of a parcel on a right of way project at the property owner's request to alleviate particular hardship to the owner. This does not include hardship due solely to an inability to sell the property.
- Protective buying is early parcel acquisition to prevent *imminent* parcel development that would materially increase right of way costs, or tend to limit the choice of highway alternatives. The parcel must be needed for a proposed transportation project.
- Donation is the acquisition of land for right of way purposes for no consideration, and such acquisition must be in accordance with the provisions of right of way donation and exchanges.

TxDOT's right of way acquisition policy dictates that early acquisition on a parcel by parcel basis should only be considered or utilized on a very limited basis, and only for fully qualifying hardship, protective buy, or donation situations.

5. **Presentation by TxDOT on Loop 20/I-69 Environmental status.**

Mike Graham gave a brief presentation on the environmental status of the project. He stated that the Environmental Assessment document was progressing according to schedule and is approximately 35% complete. (See attached presentation)

Judge Tijerina left the meeting at approximately 1:34 p.m.

Cm. Vela made a motion to **direct staff** to develop a resolution urging TxDOT to consider early R.O.W. acquisition of locations prone to imminent construction.

Second: Cm. Galo
For: 5

Against: 0
Abstained: 0

Motion carried unanimously

VI. ADJOURNMENT

Commissioner Galo made a motion to adjourn the meeting at 1:36 p.m.

Second Cm Vela
For: 5
Against: 0
Abstained: 0

Motion carried unanimously

Prepared by: _____
Angie Quijano
MPO Staff

Reviewed by: _____
Vanessa Guerra,
MPO Coordinator

Reviewed by: _____
Nathan R. Bratton,
MPO Director

_____
Melisa Montemayor,
District Administrator

_____
Pete Saenz,
Mayor and LUTS Chairperson

LAREDO URBAN TRANSPORTATION STUDY
ACTION ITEM

DATE: 07-20-15	**SUBJECT:** RESOLUTION Receive public testimony and approve Resolution No. MPO 2015-07 adopting the proposed amendment of the 2015-2018 Transportation Improvement Program (TIP). TIP 15-18/REV 02
INITIATED BY: TxDOT/MPO	**STAFF SOURCE:** Nathan Bratton, MPO Director

PREVIOUS ACTION: The MPO Policy Committee approved resolution MPO No. 2014-02 on April 24, 2014, adopting the 2015-2018 Transportation Improvement Program. On April 20th, 2015, the Policy Committee approved Resolution MPO No. 2015-03 adopting Revision 1 of the 2015-2018 TIP. On June 15, 2015, the Policy Committee initiated a 20 day comment period on the proposed revision.

BACKGROUND: Moving Ahead for Progress in the 21st Century (MAP21) requires that Metropolitan Planning Organizations (MPOs) in cooperation with the State and affected transit operators develop Transportation Improvement Programs (TIP) for their planning areas. In Laredo, the TIP document identifies project and their associated funding for project to be constructed within the next four years. The local TIP then becomes part of the State Transportation Improvement Program (STIP). The document is required to be fully financially constrained and will include a project, or an identified phase of a project, only if full funding can reasonably be anticipated to be available within the time period that is projected for completion of the project.

MOBILITY REVISIONS:

2015-2018 TIP Revision 2

1	Purpose of Revision	**Add project**	
	CSJ #	**0086-14-065**	
	Project Description	**Construction of new interchange facility over IH35**	
	Location	**SL 20**	
	Limits	**From: 0.330 miles west of IH35 TO: 0.160 miles west of McPherson**	
	Funding	**40,000,000**	**CAT 10 - CBI**
		2,141,921	**CAT 11- District Discretionary**
	Total	**42,141,921**	
	Letting	**August of 2016**	

Transit Revisions: No proposed revisions at this time.

COMMITTEE RECOMMENDATION: Approval.	**STAFF RECOMMENDATION:** Approval.

RESOLUTION NO. MPO 2015-07

BY THE LAREDO URBAN TRANSPORTATION STUDY
METROPOLITAN PLANNING ORGANIZATION POLICY COMMITTEE

REVISING THE 2015-2018 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)

WHEREAS, the Laredo Urban Transportation Study (LUTS), the designated Metropolitan Planning Organization (MPO) for the Laredo Urban Area, has reviewed the proposed revision(s) of the 2015-2018 Transportation Improvement Program (TIP); and,

WHEREAS, the Laredo Urban Transportation Study finds that the proposed revision(s) 2015-2018 of the Transportation Improvement Program (TIP) meets the high priority improvements necessary for the LUTS area;

NOW THEREFORE BE IT RESOLVED, that the Laredo Urban Transportation Study, as the designated Metropolitan Planning Organization for the Laredo Urban Area, adopted the proposed revisions of the 2015-2018 Transportation Improvement Program (TIP), which are attached hereto and made a part hereof for all purpose:

We certify that the above resolution was adopted on July 20th, 2015 at a public meeting of the Policy Committee of the Laredo Urban Transportation Study.

_____
Honorable Pete Saenz
Mayor of Laredo and Chairperson of the
MPO Policy Committee

_____
Nathan Bratton
MPO Director

_____
Melisa Montemayor
Laredo District Administrator

STATEWIDE TRANSPORTATION IMPROVEMENT PROGRAM

LAREDO METROPOLITAN PLANNING ORGANIZATION

FY 2016

DISTRICT	COUNTY	CSJ	HWY	PHASE	CITY	PROJECT SPONSOR	YOE COST
22 - LAREDO	WEBB	0086-14-065	SL 20	C			$ 42,141,921

LIMITS FROM 0.330 MILES WEST OF IH 35
LIMITS TO: 0.160 MILES WEST OF MCPHERSON
PROJECT DESCR: FOR THE CONSTRUCTION OF AN INTERCHANGE FACILITY OVER IH35
REMARKS P7:

REVISION DATE: 04/2015
MPO PROJ NUM:
FUNDING CAT(S): 10,11

PROJECT HISTORY:

TOTAL PROJECT COST INFORMATION

PRELIM ENG:	$	2,064,954
ROW PURCHASE:	$	0
CONST COST:	$	42,141,921
CONST ENG:	$	1,976,456
CONTING:	$	1,260,043
IND COSTS:	$	2,418,946
BND FINANCING:	$	0
TOTAL PRJ COST:	$	51,754,494

COST OF APPROVED PHASES: $ 42,141,921

AUTHORIZED FUNDING BY CATEGORY/SHARE

	FEDERAL	STATE	LOCAL	LC	TOTAL
10-MISC:	$ 32,000,000	$ 8,000,000	$ 0	$ 0	$ 40,000,000
11-DIST DISC:	$ 1,713,537	$ 428,384	$ 0	$ 0	$ 2,141,921*
TOTAL:	$ 33,713,537	$ 8,428,384	$ 0	$ 0	$ 42,141,921

PHASE: C = CONSTRUCTION, E = ENGINEERING, R = ROW, T = TRANSFER

* FUNDING NOT FIXED

Laredo Metropolitan Planning Organization - 22

FY 2015 - 2018 Transportation Improvement Program

Funding by Category

		FY 2015		FY 2016		FY 2017		FY 2018		Total FY 2015 - 2018	
Category	Description	Programmed	Authorized	Programmed	Authorized	Programmed	Authorized	Programmed	Authorized	Programmed	Authorized
1	Preventive Maintenance and Rehabilitation	$1,402,280	$1,402,280	$658,187	$658,187	$0	$0	$0	$0	$2,060,467	$2,060,467
2M or 2U	Urban Area (Non- TMA) Corridor Projects	$5,352,000	$5,352,000	$758,000	$758,000	$0	$0	$0	$0	$6,110,000	$6,110,000
3	Non-Traditionally Funded Transportation Project	$0	$0	$8,808,092	$8,808,092	$0	$0	$0	$0	$8,808,092	$8,808,092
4	Statewide Connectivity Corridor Projects	$10,378,000	$10,378,000	$0	$0	$0	$0	$0	$0	$10,378,000	$10,378,000
5	CMAQ	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
5 Flex	Map21 Flex	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
6	Structures	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
7	Metro Mobility & Rehab	$7,500,000	$7,500,000	$0	$0	$0	$0	$0	$0	$7,500,000	$7,500,000
8	Safety	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
9	Enhancements	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
9 Flex	TAP	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
10	Supplemental Transportation	$0	$0	$56,253,249	$56,253,249	$0	$0	$0	$0	$56,253,249	$56,253,249
11	District Discretionary	$2,874,747	$2,874,747	$23,431,921	$23,431,921	$0	$0	$0	$0	$26,306,668	$26,306,668
12	Strategic Priority	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
12C	Strategic Priority RECON	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
12S	Strategic Priority RECON	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
SBPE	Strategy Budget PE	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
SB 102	Strategy 102	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
	Total	$27,507,027	$27,507,027	$89,909,449	$89,909,449	$0	$0	$0	$0	$117,416,476	$117,416,476

Funding Participation Source

Source	FY 2015	FY 2016	FY 2017	FY 2018	Total
Federal	$9,421,622	$48,313,043	$0	$0	$57,734,665
State	$18,085,405	$30,608,021	$0	$0	$48,693,426
Local Match	$0	$2,180,293	$0	$0	$2,180,293
CAT 3 - Local Contributions	$0	$8,808,092	$0	$0	$8,808,092
CAT 3 - Prop 12	$0	$0	$0	$0	$0
CAT 3 - Prop 14	$0	$0	$0	$0	$0
Cat 3- Prop 14 SB	$0	$0	$0	$0	$0
CAT 3 - Texas Mobility Fund	$0	$0	$0	$0	$0
CAT 3 - Pass Thru Toll Revenue	$0	$0	$0	$0	$0
CAT 3 - Regional Toll Revenue	$0	$0	$0	$0	$0
CAT 3 - Match to Regional Toll Revenue	$0	$0	$0	$0	$0
CAT 3 - Unique Federal Program - Tiger II	$0	$0	$0	$0	$0
CAT 3 - TDC	$0	$0	$0	$0	$0
Other - Section 5306	$0	$0	$0	$0	$0
Other - Strategy PE Budget	$0	$0	$0	$0	$0
Other - Stragegy 102 Budget	$0	$0	$0	$0	$0
Total	$27,507,027	$89,909,449	$0	$0	$117,416,476

LAREDO URBAN TRANSPORTATION STUDY
ACTION ITEM

DATE: 07-20-2015	**SUBJECT:** RESOLUTION Receive public testimony and approve Resolution No. MPO 2015-08 adopting the FY 2016 Unified Planning Work Program (UPWP).
INITIATED BY: Staff	**STAFF SOURCE:** Nathan Bratton, MPO Director

PREVIOUS ACTION:
On June 15th, 2015 the Policy Committee initiated a 20 day public review and comment period.

BACKGROUND:
The Unified Planning Work Program describes and schedules work to be undertaken by the Metropolitan Planning Organization during the 2016 fiscal period. Comments received during the comment period, as well as the MPO's responding actions are listed on page 2 of the communication.

The final approved Unified Planning Work Program (UPWP) is due August 3, 2015. Listed below is the proposed budget:

Subtask	Amount
1.1 Program support administration	$105,000.00
1.2 Travel, training, equipment	$10,000.00
2.1 Growth monitoring, projections, website	$20,000.00
2.2 Demographic Data Development Project	$100,000.00
3.1 TIP/UPWP/PPP/LEP/By-Laws/Title VI Cert. Proj	$20,000.00
3.2 Limited English Proficiency (LEP)	$30,000.00
3.3 TMA Certification Project - Phase 2	$50,000.00
4.1 2015-2040 Metropolitan Transportation Plan	$5,000.00
5.1 Railroad Quiet Zone Update	$5,000.00
5.2 Transit Development Plan	$300,000.00
5.3 Bicycle and Pedestrian Plan	$75,000.00
5.4 Mines Road Area Study	$200,000.00
TOTAL	**$920,000.00**

COMMITTEE RECOMMENDATION:	**STAFF RECOMMENDATION:**
The LUTS Technical Committee recommends approval.	Staff recommends approval.

LAREDO URBAN TRANSPORTATION STUDY
ACTION ITEM

	Public Comment	Action Taken
1	Page 11- Subtask 5.2 – Rename Transit Plan Update project to the Laredo Transit Development Plan Update. *TDP for short.*	Project was renamed as requested.
2	Page 4 - You list the city staff providing support to the MPO. Is the MPO planning to hire additional staff resources to support TDM/TRANSCAD activity for MPO program?	The City of Laredo will be hiring staff to support said activities.
3	Page 7 –under 2.2 on the last sentence. TxDOT will **update**	The language was changed as requested
4	Page 8- The Funding & Participation Summary – TASK 2 table under Total 120,000 **missing 0**	The language was changed as requested
5	Page 9 - Will consultants be retained for any of these tasks?	Subtask 3.2 and 3.3 – Language included in the tasks indicate that both tasks are, "Under consideration for development by Staff or consultant."
6	Page 11- 5.1 - Railroad Quiet Zone Study Update contract will expire on 9/30/15. Does the MPO anticipate work in FY 2016?	The project is currently scheduled for completion prior to 9/30/15, however the project and minimal funds have been programed in FY 2016 in case of unanticipated delay. As always the contract would also need to be amended to extend contract completion date should this occur.
7	Page 13- Summary Table shows under 5.0 lacks the 0's in the totals **Should be 580,000**	The language was changed as requested
8	Laredo MPO's Tap Program Category 9: Will the tap program be developed in FY 2015 or 2016? No mention in FY 2016. Will it be developed in-house or through Consultants?	The MPO intends to develop the required TAP related documents as soon as possible utilizing in house staff, but may also seek the assistance of outside professional resources.

RESOLUTION NO. MPO 2015-08

BY THE LAREDO URBAN TRANSPORTATION STUDY
METROPOLITAN PLANNING ORGANIZATION POLICY COMMITTEE

ADOPTING THE 2016 UNIFIED PLANNING WORK PROGRAM (UPWP)

WHEREAS, the Laredo Urban Transportation Study (LUTS), the designated Metropolitan Planning Organization (MPO), for the Laredo Urbanized Area wishes to adopt the 2016 Unified Planning Work Program (UPWP); and,

WHEREAS, the Laredo Urban Transportation Study finds that the 2016 Unified Planning Work Program (UPWP) meets federal and state requirements, and meets the transportation planning needs of the Laredo Metropolitan Area;

NOW THEREFORE BE IT RESOLVED, that the Laredo Urban Transportation Study, as the designated Metropolitan Planning Organization for the Laredo Urban Area, adopts the 2016 Unified Planning Work Program (UPWP), which is attached hereto and made a part hereof for all purpose on this the 20th day of July, 2015

_____
Honorable Pete Saenz
Mayor of Laredo and Chairperson of the
LUTS Transportation Planning Committee

We certify that the above resolution was adopted at a public meeting of the Policy Committee of the Laredo Urban Transportation Study.

_____
Nathan Bratton
MPO Director

_____
Melisa Montemayor
TxDOT District Administrator

Vanessa Guerra

From: Sara Garza <Sara.Garza@txdot.gov>
Sent: Monday, July 13, 2015 10:55 AM
To: Nathan R. Bratton; Vanessa Guerra
Cc: Raymond Sanchez Jr
Subject: UPWP FY 2016 Draft- Comments

In reviewing the draft for the UPWP FY 2016 there are several comments to be addressed as follows:

1. Page 4 - You list the city staff providing support to the MPO. Is the MPO planning to hire additional staff resources to support TDM/TRANSCAD activity for MPO program?

2. Page 7 –under 2.2 on the last sentence. TxDOT will **update**

3. Page 8- The Funding & Participation Summary – TASK 2 table under Total 120,000 **missing 0**

4. Page 9 - Will consultants be retained for any of these tasks?

5. Page 11- 5.1 - Railroad Quiet Zone Study Update contract will expire on 9/30/15. Does the MPO anticipate work in FY 2016?

6. Page 13- Summary Table shows under 5.0 lacks the 0's in the totals **Should be 580,000**

7. Laredo MPO's Tap Program Category 9: Will the tap program be developed in FY 2015 or 2016? No mention in FY 2016. Will it be developed in-house or through Consultants?

Please respond to the following comments. I will provide additional comments once the final document is submitted for TxDOT review and process. Let me know if you need assistance.

Angelica Quijano

From: Vanessa Guerra
Sent: Tuesday, June 30, 2015 10:18 AM
To: Angelica Quijano
Subject: FW: Transit Comment on Proposed UPWP

From: Eduardo Bernal
Sent: Tuesday, June 16, 2015 1:28 PM
To: Vanessa Guerra
Cc: Claudia San Miguel
Subject: Transit Comment on Proposed UPWP

Hello Vanessa,

I would like to comment on the proposed UPWP to revised the wording on the Transit Plan Update and replace it to the Laredo Transit Development Plan Update. *TDP for short.*

Let me know if you have any questions.

Thanks,

Eddie

Eduardo Bernal
Planning Manager/Operations Analyst
Laredo Transit Management Inc. (El Metro)
401 Scott St.
Laredo, TX 78040
Office# 956.795.2250 ext. 123
Fax# 956.795.2317

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LAREDO URBAN TRANSPORTATION STUDY
metropolitan planning organization

DRAFT

UNIFIED PLANNING WORK PROGRAM

FY 2016

ADOPTED BY THE POLICY COMMITTEE ON: JULY 20, 2015

LAREDO URBAN TRANSPORTATION STUDY
2016 UNIFIED PLANNING WORK PROGRAM

I. INTRODUCTION

The Unified Planning Work Program (UPWP) originated from the Federal-Aid Highway Act of 1973 and incorporates into one document all federally assisted state, regional, and local transportation planning activities proposed to be undertaken by the Metropolitan Planning Organization in the study area for the year. The United States Department of Transportation, through its modal administrations, requires development of an annual Unified Planning Work Program (UPWP) to describe intermodal comprehensive transportation planning in areas with populations greater than 50,000. This program was designed to incorporate federal Section 112 ("PL" funds) and Section 5303 (transit) planning funds and intended to provide a mechanism for the coordination of all planning activities required by the joint planning regulations of the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA). Federal regulations allow for a one or two year work program.

The Laredo Urban Transportation Study, in its capacity as the Laredo Metropolitan Planning Organization, provides continuous, cooperative and comprehensive transportation planning for the Laredo Metropolitan Area as required by the Intermodal Surface Transportation Efficiency Act of 1991 (ISTEA), The Transportation Equity Act for the 21st Century, The Safe, Accountable, Flexible, and Efficient Transportation Act: A Legacy for Users (SAFETEA-LU), and Moving Ahead for Progress in the 21st Century Act (MAP-21).

The Intermodal Surface Transportation Efficiency Act of 1991 (ISTEA) reemphasized the necessity of the program and much greater emphasis was placed on the planning process. Transportation Equity Act for the 21st Century of 1998 prioritized: local officials, in cooperation with the State and transit operators, remain responsible for determining the best mix of transportation investments to meet metropolitan transportation needs. The Safe, Accountable, Flexible, and Efficient Transportation Act: A Legacy for Users (SAFETEA-LU) as authorized in 2005 defined the structure of the metropolitan planning process and continued the program's emphasis on promoting a strong cooperative process between all stakeholders within MPO involvement.

Moving Ahead for Progress in the 21st Century Act (MAP-21) was signed into law by the President on July 6, 2012, and calls for a streamlined and performance-based surface transportation program. It builds on many of the highway, transit, bicycle, and pedestrian programs and policies established in by ISTEA 1991.

The Clean Air Act Amendments (CAAA) of 1990 also influences the metropolitan planning process. In general the Act requires that transportation actions and projects proposed and/or implemented in the metropolitan planning area must support the attainment of federal standards for ozone by meeting specific requirements set out by the Environmental Protection Agency (EPA), regarding air quality conformity. Since the Laredo Urbanized Area has been designated an "attainment" area for air quality conformity, the law exempts the urbanized area (UZA) from conformity requirements therefore; it is not addressed in this document.

The Unified Planning Work Program (UPWP) is developed to comply with the mandatory metropolitan planning requirements and was adopted by the Laredo Metropolitan Planning Organization Policy Committee at a public meeting, following a twenty-day comment period as required by the adopted Public Participation Plan.

A. PURPOSE

The UPWP describes and schedules the work to be undertaken by the Laredo Urban Transportation Study during the upcoming fiscal period, and includes a financial participation summary.

Eight Planning Areas

MAP-21 requires that Metropolitan Planning Organizations address eight planning areas when considering the transportation needs of their study areas. The **eight planning areas** include:

1. Increase the safety of the transportation system for motorized and non-motorized users.
2. Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency.
3. Increase the security of the transportation system for motorized and non-motorized users.
4. Increase the accessibility and mobility of people and for freight.
5. Protect and enhance the environment, promote energy conservation, and improve the quality of life, and promote consistency between transportation improvements and state and local planned growth and economic development patterns.
6. Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight.
7. Promote efficient system management and operation.
8. Emphasize the preservation of the existing transportation system.

Performance Based Planning

MAP-21 also calls for metropolitan planning organizations, public transportation providers and state departments of transportation to establish and use a performance-based approach to transportation decision making to support the seven national goals. The USDOT must establish performance measures related to seven goal areas for the federal-aid highway system by April 1, 2014. The **seven federal goal areas** as listed in 23 USC 150 include:

1. *Safety*: To achieve a significant reduction in traffic fatalities and serious injuries on all public roads.
2. *Infrastructure condition*: To maintain the highway infrastructure asset system in a state of good repair.
3. *Congestion reduction*: To achieve a significant reduction in congestion on the National Highway System.
4. *System reliability*: To improve the efficiency of the surface transportation system.
5. *Freight movement and economic vitality*: To improve the national freight network, strengthen the ability of rural communities to access national and international trade markets, and support regional economic development.
6. *Environmental sustainability*: To enhance the performance of the transportation system while protecting and enhancing the natural environment.

7. *Reduced project delivery delays*: To reduce project costs, promote jobs and the economy, and expedite the movement of people and goods by accelerating project completion through eliminating delays in the project development and delivery process, including reducing regulatory burdens and improving agencies' work practices.

The goal areas for public transportation address:

1. *Transit Safety*
2. *Transit Asset Management*

Each state Department of Transportation (DOT) will then have one year (to April 1, 2015*) to establish performance targets in support of those measures. [*At the time of the drafting of this document, the State had yet to establish its performance targets.] Subsequent to the State adopting its performance targets the MPO's will have 180 days to establish performance targets coordinated with those of the state DOT's and public transportation providers. When these targets are set, the Metropolitan Transportation Plan (MTP) and the Transportation Improvement Program (TIP) are required to include a description of the performance measures and targets used in assessing the performance of the transportation system. The Metropolitan Transportation Plan will also have to include a system performance report evaluating the condition and performance of the transportation system with respect to the established targets. The TIP is also required to include a description of the anticipated effect of the TIP toward achieving the performance targets set in the plan.

The MPO intends to develop performance targets as required by MAP 21 in coordination with the State, in addition to the local transit provider, El Metro. Public involvement policy and process will be critical to the preparation and implementation of performance measures in the planning process as required by MAP-21. By incorporating the use of performance measures, the MPO can track improvements towards the accomplishment of important outcomes for the region.

Public Involvement

The Laredo MPO's Public Participation Plan (PPP) gives citizens the opportunity to comment during all phases of the transportation planning process. The MPO welcomes public comment throughout the planning process and utilizes its website http://www.ci.laredo.tx.us/city-planning/Departments/MPO/index.html, as well as local periodicals including, the Laredo Morning Times and El Manana, to notify the public of meetings and opportunities to comment.

In order to ensure public involvement, all MPO work is conducted in accordance with the adopted Public Participation Plan (PPP). The PPP requires that initial adoption of the Unified Planning Work Program (UPWP) follow at a minimum: a 20 day public comment and review period, 72 hour advanced posting of the Policy Committee meeting wherein final action will occur, and publication of a document summary in the newspaper at least 5 days in advance of adoption. The PPP further requires that revisions of the UPWP may only be accomplished thru action of the Policy Committee, following 72 hour posted advance notice to the public.

B. DEFINITION OF AREA

The Laredo Metropolitan Area Boundary (MAB) includes the City of Laredo and portions of Webb County. (See Map, Appendix B.) The MAB was approved by the Governor in 2004. The Laredo urbanized area (as determined by the 2010 Census) surpassed 200,000 in population and was designated a Transportation Management Area (TMA) effective July 18th, 2012.

C. ORGANIZATION

The Laredo Metropolitan Planning Organization is governed by the Policy Committee established in accordance with adopted MPO Bylaws. The Committee is chaired by the Mayor of the City of Laredo and includes as voting members: three members from the City of Laredo City Council, two representing the City of Laredo, one Councilman representing the Laredo Mass Transit Board, the Laredo TxDOT District Administrator, TxDOT's District Transportation Planning and Development Director, the Webb County Judge, and two Webb County Commissioners. The State Senator for District 21, the State Representative for District 80 and the State Representative for District 42 serve as non-voting, ex-officio members. The Policy Committee is the body of the MPO that holds review and decision-making authority over transportation planning efforts undertaken by the Laredo Urban Transportation Study, acting as the Metropolitan Planning Organization, and by the Texas Department of Transportation in the Laredo Metropolitan Area (See Appendix A). Technical Committee responsibilities include professional and technical review of work programs, policy recommendations and transportation planning activities. The Technical Committee includes:

City Representatives: • Laredo City Planner (Chairperson) • The General Manager of the City Transit System • Laredo Manager of Traffic Safety • Laredo Airport Manager • Laredo City Engineer • Laredo Bridge Manager	State Representatives: • TxDOT Planning Representative (Vice-Chairperson) • TxDOT Planning Representative • TxDOT Area Engineer • TxDOT Transportation Planning and Development Representative
Federal representatives: • FHWA Planning Representative (Austin)	School system representatives • A representative of the Laredo Independent School District • A representative of the United Independent School District • A representative of Texas A&M International University • A representative of Laredo Community College
County and Regional Representatives: • Webb County Planning Director • South Texas Development Council Regional Planning Director • The General Manager of the Rural Transit System • Webb County Engineer	Private Sector Representatives: • A representative of the Kansas City Southern Railway Company • A representative of the Union Pacific Railroad Company • A representative of the Laredo Transportation Association • A Transportation Provider Representative who shall also serve on the Laredo Transportation Advisory Committee

City of Laredo staff providing service and support to the MPO include: the Planning Director, a transportation planner, a GIS technician, a clerk, an accountant and others as may be required.

D. PRIVATE SECTOR INVOLVEMENT

The private sector is encouraged to participate in the development of all transportation programs and plans. Private transportation providers are invited to participate in TIP development as members of the Technical Committee and as project evaluation committee members. Private consultants will be used for the completion of the Railroad Quiet Zone Study Update, the Transit Plan Update, the Bicycle and Pedestrian Plan, and the Mines Road Study. Outside consulting services are also being considered for the completion of the Limited English Proficiency Plan and the TMA Certification Project.

E. PLANNING ISSUES AND EMPHASIS

The current UPWP addresses the following transportation areas of concern in the MPO area:

- Growth and Development Data and Projections
- Public Transportation Needs
- Alternative modes of transportation
- Transportation Management Area Certification

The Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) in a memorandum to Metropolitan Planning Organizations, dated March 18, 2015, jointly issued Planning and Emphasis Areas (PEAs). The PEAs are topical areas in planning that FHWA and FTA want to emphasize as MPOs develop work task associated with PEAs in the UPWP. The 2015 PEAs include:

1. MAP-21 Implementation: Transition to Performance Based Planning and Programming. Addressed in the Subtask(s) listed below which include project/task aspect(s) that support the development and implementation of a performance management approach to transportation planning and programming, and the achievement of transportation system performance outcomes:
    - 1.1 Program administration
2. Models of Regional Planning and Cooperation: Promote cooperation and coordination across MPO boundaries and across State boundaries where appropriate to ensure a regional approach to transportation planning. Addressed in the Subtask(s) listed below which include project/task aspect(s) that encourage collaboration among TxDOT, the MPO, and the local transit operator on data collection, data storage and analysis, analytical tools, and performance based planning:
    - 5.3 Transit Plan Update
3. Ladders of Opportunity: Access to essential services – as part of the transportation planning process, identify connectivity gaps in access to essential services (i.e., housing, employment, health care, schools/education, and recreation.) Addressed in the Subtask(s) listed below which include project/task aspect(s) that support the identification of transportation system connectivity failures that preclude access of the public , including traditionally underserved populations, to essential services:
    - 5.3 Transit Plan Update
    - 5.4 Bicycle and Pedestrian Plan

II. TASK 1.0 - ADMINISTRATION AND MANAGEMENT

A. OBJECTIVE

To ensure that the Laredo Metropolitan Area transportation planning process is a fully cooperative, comprehensive and continuing activity; to monitor ongoing planning activities; to ensure that all modes of transportation are given consideration as elements of a single urban transportation system and are considered in the overall planning process; to ensure public involvement in the transportation planning process.

B. EXPECTED PRODUCTS

The smooth and efficient operation of the Metropolitan Planning Organization includes the following: fulfillment of planning objectives; compliance with state and federal requirements; continuation of a proactive public involvement process, reports, certifications, and administration.

C. PREVIOUS WORK

Both the Technical and Policy Committee meetings held on an ongoing basis to make appropriate revisions to documents and approve programs. Staff conducted public meetings as required by FHWA, FTA, the State and local government in the development of transportation planning documents, and reports. Staff attended various meetings, and workshops, and made presentations at public meetings.

D. SUBTASKS

1.1 Program support administration. This includes program administration, record keeping, and monitoring completion of UPWP projects, audit, preparation of reports, interagency coordination, facilitating citizen participation, and preparation of meeting minutes. (Routine work effort – carried over from previous year)

1.2 Travel, training, equipment, and supplies. All computer hardware, software and equipment expenditures of Federal planning funds over $5,000 will require prior approval.

E. FUNDING & PARTICIPATION SUMMARY

Task 1 - FY 16

Subtask	Responsible Agency	Transportation Planning Funds (TPF)[1]	FTA Sect. 5307	Local	Total
1.1	LUTS	105,000	0	0	105,000
1.2	LUTS	10,000	0	0	10,000
TOTAL		**115,000**	**0**	**0**	**115,000**

[1] TPF – This includes both FHWA PL-112 and FTA Section 5303 Funds. TxDOT will apply transportation development credits sufficient to provide the match for FHWA PL-112 and FTA Section 5303 programs. As the credits reflect neither cash nor man-hours, they are not reflected in the funding tables.

III. TASK 2.0 - DATA DEVELOPMENT AND MAINTENANCE

A. OBJECTIVE

Maintain the MPO website and a database on population, housing, land use and transportation characteristics. Monitor growth patterns in the study area for their impact on community transportation systems. Staff will assist with the continual integration of data into GIS format in order to facilitate organization, retrieval and analysis, and to continue and further the goals and objectives of comprehensive transportation planning.

B. EXPECTED PRODUCTS

Updated demographics including population, land use, housing employment and roadway databases and maps. A fully integrated mapping/data base system to be used in data retrieval, analysis, projection, mapping, and graphic publication elements of future transportation planning tasks. Demographic data will be developed in-house and with the assistance of outside professionals, using resources available in the community, as well as, the US Census. The MPO website will continue to be modified and updated to increase functionality, ease of use, visualization capacity, public outreach, and transparency.

C. PREVIOUS WORK

The MPO website was continually updated to provide access to meeting agendas, packets, and publications as they became available. The site was also modified to include a section for Title VI information. Staff reviewed and updated the functional classification of the entire network. Staff also smoothed the boundaries as necessary. All data was input and submitted. After review by TxDOT, the MPO attended a series of webex meetings with TxDOT and FHWA to further review the network's functional classification and clarify or revise selected segment classifications if required. MPO staff received and reviewed the files and reports for the Congestion Management Project. The Travel Demand Data Development Project and the 2015-2040 MTP project were completed. Projects map were developed, retrieved and or printed as new projects were approved by the MPO Committee, or requested.

D. SUBTASKS

2.1 Growth development monitoring, projections, and website. The GIS staff will assist in the ongoing collection, review, analysis and mapping of demographic data related to population, land use, housing, and employment. The subtask will also provide for GIS related staff training, and the purchase of equipment, software, materials and supplies for printing of maps. Staff will monitor the MPO website, continue to modify it in the interest of ease of use and transparency, and assist in posting MPO products online. (Routine work effort – carried over from previous year)

2.2 Demographic Data Development Project - Objective: To collect and format all the demographic data necessary for input into the 2013-2045 Travel Demand Model. Expected Outcome: the MPO is required to gather and prepare all demographic data necessary for submittal to TxDOT for the preparation of the 2013-2015 Travel Demand Model. TxDOT will update the model from a 2008 to a 2013 base year and from a 2040

forecast year to a 2045 forecast year (Non-Routine Work Effort – To be initiated this year and conducted by consultant.)

E. FUNDING & PARTICIPATION SUMMARY

Task 2 – FY 16

Subtask	Responsible Agency	Transportation Planning Funds (TPF)[1]	FTA Sect. 5307	Local	Total
2.1	LUTS	20,000	0	0	20,000
2.2	LUTS	100,000	0	0	100,000
TOTAL		**120,000**	**0**	**0**	**120,000**

[1] TPF This includes both FHWA PL-112 and FTA Section 5303 Funds. TxDOT will apply transportation development credits sufficient to provide the match for FHWA PL-112 and FTA Section 5303 programs. As the credits reflect neither cash nor man-hours, they are not reflected in the funding tables.

IV. TASK 3.0 - SHORT RANGE PLANNING

A. OBJECTIVE

To complete those activities associated with near-term planning and implementation of projects that will be undertaken within the next five years.

B. EXPECTED PRODUCTS

Short range planning activities will result in strategies that will support those planning policies needed to preserve the continuing flow of traffic. The MPO will develop and/or revise as necessary the UPWP, the TIP, By-Laws, and the Public Participation Plan. A Limited English Proficiency Plan will be developed and adopted in accordance with federal and state guidelines. The MPO also anticipates continued participation in the regional service planning process, as well as, any activity associated with FTA's 5310 Senior's with Disabilities Program or 5339 - Bus and Bus Facilities Program. The MPO will also participate in a formal certification review to be conducted by the Federal Highway Administration (FHWA) which is tentatively scheduled for April of 2016.

C. PREVIOUS WORK

Staff assisted in the development and continued revision of the 2015- 2018 TIP, the 2015 UPWP, as well as the continuous revisions of the 2013-2016 Transportation Improvement Program (TIP). Staff worked closely with the selected consultant on the TMA Certification Project intended to prepare the MPO, its planning partners and organizational documents for both the mock and formal certification review process. The Certification Notebook was prepared and submitted to FHWA. The Notebook was used during the informal Certification Review conducted in December of 2014. The Certification project as was completed. Staff received a number of commendations as well as recommendations for the improvement of the planning process. Staff has begun implementing said recommendations including those regarding: insertion of 8 planning factors into the TIP, scheduling regular Technical Committee meetings,

posting the Policy Committee's schedule on the website, and the finalization of the Primer. Staff developed and submitted the Annual Performance and Expenditure Report and the Annual Projects list. Staff continued to research the development of a Limited English Proficiency Plan while deliberating whether to develop the project in-house or to procure outside consultant assistance. Staff submitted all materials requested by the TxDOT office of Civil Rights during the Title VI desk audit, and continues to develop and submit the required documents.

D. SUBTASKS

3.1 TIP/UPWP/By-Laws/PPP/LEP/Title VI Plan/TMA Certification – assisting in the development and/or revision of the Transportation Improvement Program (TIP), UPWP, By-Laws, the Public Participation Plan, the Limited English Proficiency Plan, the Title VI Plan and the TMA Certification project. (Routine work effort- carried over from previous year)

3.2 Limited English Proficiency Plan – In accordance with Title VI non-discrimination laws the MPO seeks to develop and adopt a Limited English Proficiency Plan, in compliance with all Federal and State laws, which will define the manner in which the Laredo MPO will accommodate persons with limited ability to read, write, speak or understand English. (Non-Routine Work Effort - Under consideration for development by Staff or consultant- This is a carry-over project.)

3.3 Transportation Management Area (TMA) Certification Project- Phase 2 – Objective: To continue preparations for the formal TMA Certification Review including addressing all recommendations resulting from the Informal Certification Review. Expected Outcome- the preparation of the MPO for the Formal certification review which is tentatively scheduled for late April of 2016. (Non-routine work effort - To be considered for development by consultant. Previous contract and scope of work were 100 % completed.)

E. FUNDING & PARTICIPATION SUMMARY

Task 3 - FY 16

Subtask	Responsible Agency	Transportation Planning Funds (TPF)[1]	FTA Sect. 5307	Local	Total
3.1	LUTS	20,000	0	0	20,000
3.2	LUTS	30,000	0	0	30,000
3.3	LUTS	50,000	0	0	50,000
TOTAL		**100,000**	**0**	**0**	**100,000**

[1] TPF – This includes both FHWA PL-112 and FTA Section 5303 Funds. TxDOT will apply transportation development credits sufficient to provide the match for FHWA PL-112 and FTA Section 5303 programs. As the credits reflect neither cash nor man-hours, they are not reflected in the funding tables.

V. TASK 4.0 – METROPOLITAN TRANSPORTATION PLAN / LONG RANGE PLANNING

A. OBJECTIVE

To continue study and analysis of projects and data for long-range planning elements and long-range project studies. Includes activities associated with publishing or updating the Metropolitan Transportation Plan, formerly called the Long Range Plan.

B. EXPECTED PRODUCTS

Staff expects to assist in the continual revision of the existing Metropolitan Transportation Plan (MTP) to conform to state and federal requirements. Staff will also assist in the development of the 2015- 2040 MTP.

C. PREVIOUS WORK

Staff assisted in the continuous revision of the 2010-2035 Laredo Metropolitan Transportation Plan. Staff also worked closely with the selected consultant on the development of the 2015-2040 MTP, which was completed and approved in December of 2014

D. SUBTASKS

4.1 2015-2040 Laredo Metropolitan Transportation Plan (MTP) - assist in the ongoing revision of Metropolitan Transportation Plan.

E. FUNDING & PARTICIPATION SUMMARY

Task 4 - FY 16

Subtask	Responsible Agency	Transportation Planning Funds (TPF)[1]	FTA Sect. 5307	Local	Total
4.1	LUTS	5,000	0	0	5,000
TOTAL		**5,000**	**0**	**0**	**5,000**

[1] TPF – This includes both FHWA PL-112 and FTA Section 5303 Funds. TxDOT will apply transportation development credits sufficient to provide the match for FHWA PL-112 and FTA Section 5303 programs. As the credits reflect neither cash nor man-hours, they are not reflected in the funding tables.

VI. TASK 5.0 - SPECIAL STUDIES

A. OBJECTIVE

To further the goals and objectives of the transportation planning process through special studies undertaken by MPO staff or consultants in support of existing or projected local needs. To maintain the transportation management systems required by federal and state regulations, to assist decision-makers in selecting cost-effective strategies to improve the efficiency and safety of and protect the investment systems.

B. EXPECTED PRODUCTS

These are specific studies and projects that address special problem areas or help promote and support transportation related topics.

C. PREVIOUS WORK

The Downtown Signalization Study was completed in FY 2008, the Transit Development Plan was completed in FY 09, the McPherson Corridor Capacity and Mobility Analysis Project was completed in FY 10. In FY 11 both the Bus Rapid Transit Plan and the Del Mar Corridor Study were completed. In FY 2013, the Para-Transit Plan Update was completed. The TMA Certification Project, and the 2015-2040 MTP were completed. The Rail Road Quiet Zone Update study was initiated and nearing completion. Contract amendments were developed and executed for the Congestion and Delay, the Railroad Quiet Zone, and MTP studies. The 2015 Congestion and Delay Study was completed and the CMP network and performance measures were adopted in March of 2015.

D. SUBTASKS

5.1 Railroad Quiet Zone Study Update - Objective: Develop a strategy to implement a train whistle ban in Laredo following adopted federal guidelines. The study will evaluate railroad lines by segments and provide detailed recommendations for implementation. Data will be collected at each railroad crossing and analysis and recommendations will be developed for each crossing. The study will also provide recommendations regarding capital improvements necessary, cost estimates, alternative recommendations, and order of implementation for infrastructure improvements. Expected Outcome: To update the study that was performed for the MPO in 2006. (Non-routine work effort -is conducted by consultant. This is a carry-over project.)

5.2 ~~Transit Plan Update~~ *Transit Development Plan*-Objective: The study will include: the review and analysis of current operation data, including trend analysis and peer analysis; the evaluation of existing transit services and programs, the assessment of unmet transit needs and service gaps; analysis of individual and system route performance; assessment of current/future operating, capital, and matching needs with available resources; recommendations for service modifications/improvements, and guidance in the preparation of annual budgets. Expected Outcome: To update the study that was performed for the MPO in 2009. (Non-routine work effort - To be conducted by consultant. This is a carryover project.)

5.3 Bicycle and Pedestrian Plan - Objective: To develop a plan for creating an environment conducive for walking or cycling as a mode choice, as well as, providing recreational opportunities for walking and cycling in order to encourage a healthy lifestyle . Expected Outcome: To adopt a plan that will provide guidance for the development and implementation of an interconnected network of designated on-street bicycle facilities as well as off-roadway trails and sidewalks. (Non-routine work effort – to be conducted by consultant- This a carry over project)

5.4 Mines Road Area Study- Objective: To evaluate that area in the vicinity of Mines Road from its intersection with IH 35 north to its intersection with 255, from the river to IH35, for mobility improvements with a concentration on increasing roadway capacity and level of service. Analysis should include at a minimum: an origin and destination study, evaluation of commercial, transit, and passenger vehicle traffic patterns, access management, alternative access routes, both existing and proposed and signal timing improvements. Expected Outcome: A comprehensive traffic study also including short and long term, prioritized improvement recommendations, cost estimates and possible revenue sources. (Non-routine work effort – to be conducted by consultant. This is a carry- over project)

E. FUNDING & PARTICIPATION SUMMARY

Task 5 - FY 16

Subtask	Responsible Agency	Transportation Planning Funds (TPF)[1]	FTA Sect. 5307	Local	Total
5.1	LUTS	5,000	0	0	5,000
5.2	LUTS	300,000	0	0	300,000
5.3	LUTS	75,000	0	0	75,000
5.4	LUTS	200,000	0	0	200,000
TOTAL		**580,000**	**0**	**0**	**580,000**

[1] TPF – This includes both FHWA PL-112 and FTA Section 5303 Funds. TxDOT will apply transportation development credits sufficient to provide the match for FHWA PL-112 and FTA Section 5303 programs. As the credits reflect neither cash nor man-hours, they are not reflected in the funding tables.

TABLE 1 –BUDGET SUMMARY— FY 16

UPWP Task	FTA Task	Description	TPF[1] Funds	FTA Sect. 5307	Local	Total Funds
1.0	44.21.00	Administration-Management	115,000	0	0	115,000
2.0	44.22.00	Data Development and Maintenance	120,000	0	0	120,000
3.0	44.24.00	Short Range Planning	100,000	0	0	100,000
4.0	44.23.00	Metropolitan Transportation Plan	5,000	0	0	5,000
5.0	44.27.00	Special Studies	580,000	0	0	580,000
		TOTAL	**920,000**	**0**		**920,000**

[1] TPF - This includes both FHWA PL-112 and FTA Section 5303 Funds. TxDOT will apply transportation development credits sufficient to provide the match for FHWA PL-112 and FTA Section 5303 programs. As the credits reflect neither cash nor man-hours, they are not reflected in the funding tables.

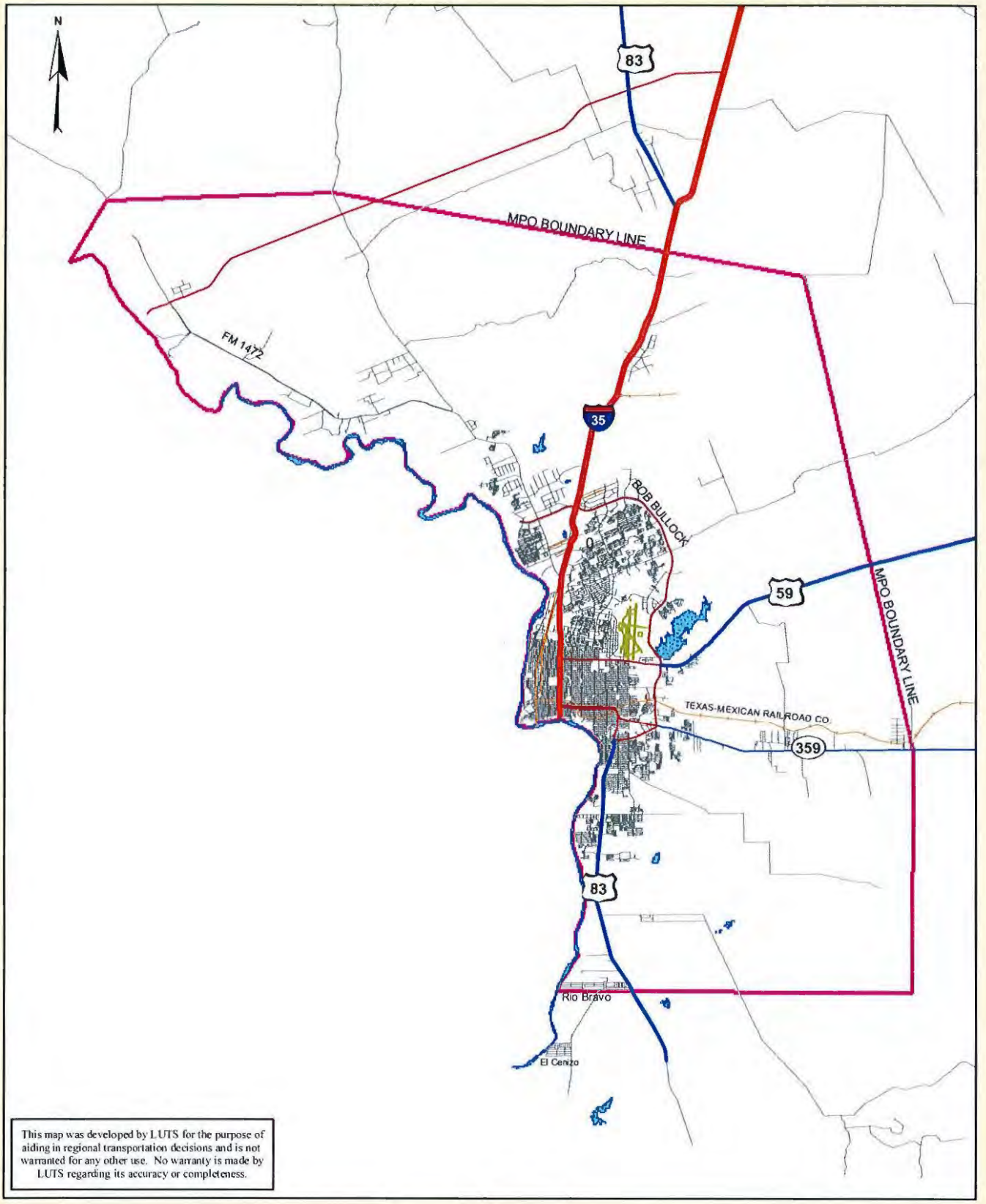
FHWA (PL-112)[2]	$ 458,227.00
Estimated Unexpended Carryover	$ 461,773.00
TOTAL TPF	$ 920,000.00

[2] Estimate based on prior years authorizations

FY 2016 UPWP
APPENDIX A

LAREDO URBAN TRANSPORTATION STUDY
POLICY COMMITTEE

Honorable Pete Saenz	Mayor	City of Laredo
Honorable Roque Vela, Jr.	City Councilmember	City of Laredo
Honorable Charlie San Miguel	City Councilmember	City of Laredo
Honorable Roberto Balli	City Councilmember	Laredo Mass Transit Board
Honorable Tano Tijerina	Webb County Judge	Webb County
Honorable John Galo	Webb County Commissioner	Webb County
Honorable Jaime Canales	Webb County Commissioner	Webb County
Ms. Melisa Montemayor	District Administrator	TxDOT
Mr. Albert Ramirez, P.E.	Transportation Planning and Development Director	TxDOT
*****Ex-Officio*****		
Honorable Judith Zaffirini	Senator - District 21	State of Texas
Honorable Richard Raymond	Representative - District 42	State of Texas
Honorable Tracy O. King	Representative- District 80	State of Texas



This map was developed by LUTS for the purpose of aiding in regional transportation decisions and is not warranted for any other use. No warranty is made by LUTS regarding its accuracy or completeness.

Legend

Laredo MPO Boundary

DATE: December 2007

Laredo Metropolitan Planning Organization Boundary

City of Laredo
Planning Department

0 0.37875 1.5 2.25 Miles

Source: ESRI Data & Maps CD
Created in ArcGIS 9 using ArcMap

State Plane 1983
South Texas
Feet

FY 2016 UPWP

APPENDIX C

DEBARMENT CERTIFICATION
NEGOTIATED CONTRACTS

1) The Laredo Urban Transportation Study (LUTS), as Contractor, certifies to the best of its knowledge and belief, that it and its principals:

   a. Are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any federal department or agency;

   b. Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public* transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

   c. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity * with commission of any of the offenses enumerated in paragraph (1) (b) of this certification; and

   d. Have not within a three-year period preceding this application/proposal had one or more public transactions* terminated for cause or default.

2) Where the **Contractor** is unable to certify to any of the statements in this certification, such **Contractor** shall attach an explanation to this certification.

* Federal, State, or Local

_____
MPO Policy Committee Chairperson

_____
Date

FY 2016 UPWP
APPENDIX D

LOBBYING CERTIFICATION

CERTIFICATION FOR CONTRACTS, GRANTS, LOANS AND COOPERATIVE AGREEMENTS

The undersigned certifies to the best of his or her knowledge and belief, that:

1) No federal appropriated funds have been paid or will be paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

2) If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclosure accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

_____
Laredo MPO Policy Committee - Chairperson

_____
Date

FY 2016 UPWP

APPENDIX E

CERTIFICATION OF COMPLIANCE

I, **Pete Saenz**, Chairperson of the Laredo Urban Transportation Study, a duly authorized representative of the Laredo Metropolitan Planning Organization (MPO), do hereby certify that the contract and procurement procedures that are in effect and used by the forenamed MPO are in compliance with 2 CFR 200, "Uniform Administrative Requirements for Grants and Cooperative Agreements with State and Local Governments," as it may be revised or superseded.

_____
MPO Policy Committee Chairperson

_____
Date

Attest:

_____
Name

_____
Title

Approve Resolution No. Resolution No. 2015-09 urging TxDOT to consider early R.O.W. acquisition of locations prone to imminent construction

Discussion with possible action on Mines Road

Discussion with possible action on Hachar Road

Technical Committee Report(s)

1. Status report by TxDOT on the ongoing Mines Road Study.

2. Status report by TxDOT on the eligibility of the $600,000 in CBI funds for signal timing improvements.

3. Status report on the RMA.

4. Report by TxDOT on Loop 20 improvements.